

How to Access the New Automated Incident Reporting Tool

<p>1. Log on to the website:</p> <p>https://messageenvy.d3securityonline.com/VSOC</p> <p>Use Google Chrome or Internet Explorer (Edge) for optimal experience with this site.</p>	
<p>2. Enter your username:</p> <p>This would be your Message Envy email address.</p>	
<p>3. Enter your password</p> <p>If this is your first time logging on to the website, use the default password “Welc0meME#”. The system will prompt you to change the default password.</p>	
<p>4. Complete the Two-Factor Authentication process:</p> <p>The one-time security code will be sent to your email address. Enter the security code and click Verify. The system will require authentication every 90 days.</p>	
<p>5. Dashboard:</p> <p>If you do not see the Dashboard window, you may have pop-up blockers installed. You will need to enable pop-ups for this website. If this is unsuccessful, then click on Launch Dashboard Manually.</p>	

For technical assistance with logging on to your account or resetting your password, email support@d3security.com.